

Request for Proposal: 2SLGBTQ+ Northern Voices Film Series

Background

Jacq Brasseur Consulting (JBC), on behalf of the Rainbow Coalition of Yellowknife (RCYK), is coordinating a project called Workshop & Resource Development: Sexuality & Gender. This work includes developing new workshops for both 2SLGBTQIPA+ communities and allies, develop workshops about allyship for businesses and other organizations, develop resources, and consult with NWT 2SLGBTQIPA+ communities while developing resources. Finally, this work will include developing a train-the-trainer component for all workshops to build capacity in regions across the NWT.

As part of this project, JBC & RCYK is seeking a filmographer to coordinate the documentary collection of 2SLGBTQIPA+ NWTers sharing their experiences as 2SLGBTQIPA+ people across the North.

Scope of Work

JBC will work closely with a company or independent contractor to:

- Recruit and identify 2SLGBTQIPA+ people to participate in interviews about their identities and experiences;
- Develop interview script collaboratively with JBC;
- Schedule and coordinate interview with 2SLGBTQ+ Northerners;
- Film up to 20 interviews with 2SLGBTQIPA+ Northerners, either in-person or virtually; and
- Edit interviews into 5-minutes or less segments about 2SLGBTQIPA+ identity.

Depending on restrictions, the filmographer may be required to coordinate filming interviews virtually, through Zoom or another platform as determined by the filmographer.

This project must be completed no later than February 1st 2022.

Information Requested

We've included a list of the information we are requesting from companies and professionals who are interested in providing a proposal for this project. We invite you to share additional information that you believe may be pertinent.

- a. Name of company or name and pronouns of professional

- i. For non-NWT based companies or professionals, please indicate your relationship to the NWT and Canada's North
- b. Description of the company or yourself, and areas of expertise
- c. Description of your relevant work/interest in 2SLGBTQIPA+ organizations, non-profits, projects or initiatives
- d. Proposed scope of work and proposed timeline
- e. List of names and contact information for at least two (2) references for work similar to work requested through this RFP

Commitment to Equity

JBC & RCYK believe strongly in supporting companies, organizations and individuals who are members of the 2SLGBTQIPA+ community. We invite any proposal to include information about any involvement of 2SLGBTQIPA+ people in the governance, management, or personnel of your company.

As agencies that believe in working to challenge colonialism, we also believe strongly in supporting companies, organizations and individuals who are Indigenous, Indigiqueer and/or Two-Spirit. We invite any proposal to include information about any involvement of Indigenous, Indigiqueer and/or Two-Spirit people in the governance, management, or personnel of your company.

Organizational Conflicts of Interest

Any proposal must warrant that, to the best of the company or professional's knowledge and belief, and except as otherwise disclosed, there are no relevant facts or circumstances which could give rise to organizational conflicts of interest, real or perceived.

Proposal Evaluation Review & Selection Process

Qualified proposals will be evaluated on the basis of "best value" as determined by JBC and/or RCYK.

Our current budget for this work is between \$4,500 - \$7,000, depending on proposed scope. We encourage you to connect to discuss this contract fee range with us.

All of the following criteria will be considered in evaluating the proposals:

- a. Qualifications & expertise
- b. Relevant work/involvement with 2SLGBTQIPA+ communities
- c. Proposed fees
- d. Responsiveness to this RFP
- e. Involvement of 2SLGBTQIPA+ and Indigenous, Indigiqueer or Two-Spirit personnel, management and governors



- f. Evaluation of capabilities and quality of work product

JBC & RCYK will not be obliged in any manner to any proposer whatsoever. At our sole discretion, we may choose to terminate the Request for Proposal process and not enter into a contract with any of the proposers.

Proposal Contents & Form

Proposals must be submitted electronically over email. Any written components must be in PDF format.

In recognizing the value of “queerness” and challenging traditional ways of building relationships, we also invite proposals to include appropriate components of the proposal in video, audio, or picture format that may provide us with a better understanding of you or our firm’s passion for supporting the 2SLGBTQIPA+ communities in the North.

Please Note: This is not required or expected.

Proposals must include a statement that the information provided is true, correct and reliable for the purposes of evaluation for potential contract award.

Please submit your proposal by **5:00pm** on **October 5th 2021** to:

Jacq Brasseur
Pronouns: they/them
resource@rainbowcoalitionyk.org
Subject Line: Proposal

Proposals received late may not be considered.

Disposition of Resources

All materials submitted in response to this RFP will become the property of JBC and/or RCYK however will not be shared outside of our officers, directors, contractors, or employees without explicit, written consent from the proposer.

Contacts & Inquiries

Please contact Jacq Brasseur at 306-201-5439 or resource@rainbowcoalitionyk.org with any questions or requests for additional information.